

VENDOR RULES AND INFORMATION

IMPERIAL BEACH, CALIFORNIA

EVENT DATE : AUGUST 7 & 8 , 2010

DEADLINE FOR VENDOR APPLICATION IS JULY 7TH 2010.

THE U.S. OPEN SANDCASTLE COMMITTEE

The U.S. Open Sandcastle Committee consists of volunteer citizens. The committee members work throughout the year to bring this wholesome, fun filled, family weekend to more than 300,000 people each year. We wish to thank you for your interest and support of our 30th Sandcastle Days Weekend. We look forward to seeing you there!

A check in the full amount must be mailed with your application. A reservation will not be held until the entire fee is received. Make checks payable to the U.S. Open Sandcastle Competition. No post dated checks will be accepted as payment.

Sandcastle Logos:

Any objects with the Sandcastle design and/or logo may not be sold by anyone other than the Sandcastle Committee.

Spaces:

The maximum booth space is 10' X 15'. All trailer hitches and other appendages must fit within this space. Suggested booth size is 10' X 10'. Specific spaces may be requested, but cannot be guaranteed. Arrangements will be on a first come first served basis. You must provide your own booth, and do your own set-up and removal. You must provide your own tables, tarps, screenings, etc. We only provide you with the space. **All** activities, selling or handing out of information, must take place within the confines of the space provided. There will be **No roaming** of the streets or pier plaza allowed. Violators of this rule will be removed from the event **without a refund**.

FEES FOR 2010	
Food Vendor	\$1,000.00
Craft or Commercial Vendor	\$750.00
Premium Corner Spots for Food Vendors	\$1,200.00
Premium Corner Spots for Craft or Commercial Vendors	\$950.00
Usage of USOSC regulation 3 compartment sinks if you don't have one.	\$300.00

Sales:

Only what is listed on your application may be sold. The Vendor Chairperson must approve any other items before you may offer them for sale. **No weapons of any kind can be sold at our event. This includes knives, swords, daggers, or any other type of weapons.** There will be no raffles, or selling of chances for prizes to be dispersed in the future. Any prize offered must be given away sometime before 5:00 p.m. on Sunday.

A limited number of vendors for certain items will be permitted. Too many vendors selling the same items hurts everyone. Eligibility to sell certain items will be determined on a first come, first served basis. Items in the first come first served category include, but are not limited to: hot dogs, sausage, shave ice, oriental food, popcorn, sunglasses, and fruit smoothies.

Confirmation:

Upon acceptance of your application, we will send you a confirmation letter. A booth space assignment will be given at time of check-in. The venue for this year has some changes to it, so securing past space assignments may not be possible. Space assignments may change prior to and /or on arrival to the event.

If you have more questions about this, please contact the vendor chairman by email.

Exclusivity:

There is **No exclusivity** for vendors unless you are a prime sponsor or it is approved by the vendor chairman. If, and when, we receive prime sponsorship from any company you will be notified as to the restrictions that may be placed on their products. If a vendor would like exclusivity on a product, they may contact the vendor chairman for the cost and benefits of such a package.

Ice:

Ice will be sold on site at *To Market To Market*, corner of Seacoast and Evergreen Street.

Set-Up & Shut Down:

Saturday set-up begins at **4:00 AM**. You must check in with the Vendor Chairperson prior to setting up. You must be in the area and set-up by 10:00 AM. No vehicles will be allowed in the vendor area after 9:30 AM. All sales must stop by **7:00 PM** on Saturday, and by **5:00 PM** on Sunday. On Sunday **all** vendors must be packed up and off the streets **no later than 7:00 PM**. **Any** violation of the shut down rule on Saturday will be cause for violator's removal from event **without a refund**. Violation of the shut down and/or pack up times on Sunday will result in a **permanent ban** of the violator from future U.S. Open Sandcastle events.

Vehicle Permits:

Each booth will be issued **ONE** (only) vehicles pass, which will allow that vehicle to pass through the road blockade, to enter the set-up area at the proper time. Parking is very limited and off site. Vehicle permits must be in the front window of the vehicle and have an original signature of the Vendor Chairperson. Permits may not be duplicated.

Security:

There is a curfew in the area. No one but the designated security people in the Sandcastle motor homes will be allowed in the area from **10:00 PM to 6:00 AM**. You may leave your booth set up, but the Sandcastle Committee or any of its Members will not accept responsibility, or be liable for any loss or damage to your property.

Health Regulations:

This area is governed totally by the San Diego County Health Department (SDCHD). If you have any questions, please call the SDCHD directly at **(619) 338-2363**.

All food vendors must follow the same Health Department regulations.

Commercial Vendors must obtain a special events permit, and pay a fee to the SDCHD. Proof of this permit should be mailed to the Vendor Chairperson no later than **July 7th, 2010**. A copy of the permit must be displayed on site during the event weekend. Non-profit Vendors are required to call the Health Department at **(619) 338-2363** to determine if you need a permit. You must send a non-profit status form (IRQ-501 C) to the Vendor Chairperson by July 7th, 2010. A copy of this form must be displayed on site during the event weekend. County Health Inspectors will be on site during the event weekend. **Failure to comply with these regulations could result in violators being shut down.**

Check Out:

Clean your area of all major debris and trash, (cooking oil, cardboard, etc.). Check out with the vendor staff before bringing your vehicle in to load up. **You must be packed up ready to load before we will clear your vehicle to enter the event.**

Notice regarding electrical needs and 3 compartment cleaning sink.

Due to the increasing costs, we will no longer provide electricity. You must provide your own hand washing and regulation 3 compartment cleaning sink. If needed, we will provide a 3 compartment sink to be shared with 3 other vendors for \$300.00 each. Each vendor pays \$300 and 4 vendors will share one sink.

Notice regarding temporary business permits:

Once your application and your money have been accepted you will receive a letter of acceptance with instructions to obtain your weekend business permit from the City of Imperial Beach. You will make contact with the Environmental Health Department for any changes in the health requirements for this year's event at the same time. The City and the Health Department will be in direct contact with you this year.

Indemnity:

Each vendor agrees to defend and indemnify the Committee and the City of Imperial Beach against any claims or suits arising from the negligence, failure to comply with applicable rules and/or wilful misconduct of the vendor.

NOTICE TO ALL VENDORS:

A fire extinguisher must be visible in all booths. If you need one or don't show up with one, we will provide you with one at a premium charge of \$100.00. You will not be allowed to sell without a fire extinguisher. Fire extinguisher must be #2a-20bc as required by the Imperial Beach fire safety code.

Directions to IB:

Imperial Beach is the most southwesterly city in the Continental United States. It is located approximately 14 miles South of San Diego and 4 miles north of the Mexican border. From northern California take interstate 5 South, past downtown San Diego. You can take either of the Imperial Beach exits; Palm Avenue (State Highway 75) or Coronado Avenue, which becomes Imperial Beach Boulevard at the city limits. On either exit, take a right (west), and drive west toward the beach. The Pier Plaza area is reached via Seacoast Drive, which parallels the Pacific Ocean, midway between Palm and Imperial Beach Blvd. (Coronado Ave.).

See Next Page for Application ~ Application Deadline Is July 7th 2010 or Until All Spaces Have Been Sold Out.

Please make sure you read all the rules and regulations. There will be no excuses accepted for not knowing or bringing what is needed for our event.

U.S. OPEN SANDCASTLE COMPETITION®

RETURN APPLICATION TO: U.S. Open Sandcastle Competition ~ PO Box 476,
Imperial Beach, CA 91933

EVENT DATE : AUGUST 7 & 8 , 2010

DEADLINE FOR VENDOR APPLICATION IS JULY 7TH 2010.

BUSINESS OR ORGANIZATION _____

Name of person responsible on site: _____

Mailing address: _____

City _____ **State** _____ **Zip** _____

Home phone (_____) _____ **Work (_____)** _____

Fax (_____) _____ **E-Mail** _____

CA SELLERS PERMIT TAX NUMBER AND S.D. COUNTY HEALTH PERMIT NUMBER MUST BE FILLED IN OR APPLICATION WILL NOT BE ACCEPTED) CALL (619) 525-4526 TO GET TAX NUMBER

CA Sellers Permit Tax number _____

SD County Special Event Health Permit number or receipt _____

To receive your special event health permit number please call (619) 338-2363

Electricity:

Bring your own extension cords and pigtail to hook up for electrical needs.

Vendor Classification & Needs

Check one : Food Vendor _____ Craft or Commercial Vendor _____

Non-Profit _____ Non Sales/Information _____ Political _____

FOOD VENDOR PRIME CORNER \$1,200.00 PER SPACE NUMBER OF SPACES 10' X 15' _____	REGULATION 3 COMPARTMENT CLEANING SINK \$300.00 PER VENDOR _____
FOOD VENDOR \$1,000.00 PER SPACE NUMBER OF SPACES 10' X 15' _____	#2A-20BC FIRE EXTINGUISHER \$100.00 PER SPACE NUMBER OF SPACES _____
CRAFT OR COMMERCIAL VENDOR \$750.00 PER SPACE NUMBER OF SPACES 10' X 15' _____	LARGER SPACES THAN 10' X 15' PROVIDED ARE \$250.00 EXTRA PER FIVE LINEAR FEET SIZE NEEDED _____
CRAFT OR COMMERCIAL VENDOR PRIME CONER \$ 950.00 PER SPACE NUMBER OF SPACES 10' X 15' _____	

Note: The entire fee must be enclosed.

Fees do not include your business permits or health fees.

Make checks payable to (U. S. Open Sandcastle Competition)* Amount enclosed \$ _____

***Bank Returned Checks Will Be Charged a \$25.00 Fee**

I _____ **do hereby state I have read rules and regulations about fire extinguishers & electricity needs.**

Please list all items you wish to sell at your booth (be specific). We reserve the right to stop sales of products not listed. Use additional sheets if necessary. _____

I _____ **do hereby agree to abide by the rules set forth above and in the enclosed brochure in order to rent space for the 2010 Sandcastle event in Imperial Beach on August 7-8, 2010.**

For further information contact Bill or Jean thru email at www.usopensandcastle.com Find the Vendors tab on navigation list on right.